

# NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Tuesday, 13th February, 2024





# NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

**Tuesday, 13th February, 2024**

## **AGENDA**

**1) *Notice of Key Decisions and Private Meetings (28 day notice)***

**3 - 16**

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) from March 2024, published on 13th February 2024. Due to circumstances, these decisions could also be taken by Officers using urgency powers or delegated authority.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private.

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £125,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for decision</b>	<b>Purpose</b>	<b>Key Decision – Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report – Please give reasons</b>	<b>List of documents to be submitted, including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Social Care Projects using the Disabled Facilities Grant allocation from the Better Care Fund	To approve several social care projects funded through the Better Care Fund.	Yes	March 2024	Private	Report setting out key issues	Paul Gatrell Head of Housing and Development Control  Cllr Lubna Khan Executive Member Housing and Development Control
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	February 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities  Cllr Jack Launer Executive Member for Health, Culture and Wellbeing

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Multi-use Games Areas	To consider a report on Multi-use Games Areas	Yes	February 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities  Cllr Jack Launer Executive Member for Health, Culture and Wellbeing
Procurement framework stair-lifts	To consider a report to enter a procurement framework for the provision of stairlifts	Yes	February 2024	Private	Report setting out key issues	Paul Gatrell Head of Housing and Development Control  Cllr Lubna Khan Executive Member for Housing & Development Control

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Pay Policy Statement 2024-25	To consider a report and approve the Pay Policy Statement	Yes	February 2024	Public	Report setting out key issues	Vicky White Strategic HR Manager  Cllr Margaret Lishman Executive Member for Resources & Performance Mgt
Revenue Budget Monitoring Q3 2023/24	To consider revenue budget monitoring Q3 2023/24	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance

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Capital Budget Monitoring Q3 2023/24	To consider capital budget monitoring Q3 2023/24	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance
Treasury Management Q3 2023/24	To consider treasury management Q3 2023/24	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance

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Revenue Budget 2024/25	To consider the revenue budget 2024/25	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance
Capital Budget 2024/25 and Capital Investment Programme 2024-29	To consider the capital budget 2024/25 and Capital Investment Programme 2024-29	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance



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Medium-Term Financial Strategy 2025/29	To consider the medium-term financial strategy 2025/29	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance
Revenue Budget Statutory Report by Chief Financial Officer	To consider the Revenue Budget Statutory Report by Chief Financial Officer	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance

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Treasury Management Strategy 2024/25 and Prudential Indicators	To consider the Treasury Management Strategy 2024/25 and Prudential Indicators	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance
Council Tax Resolution 2024/25	To consider the Council Tax Resolution 2024/25	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance

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Council Tax Support Scheme 2024/25	To consider the Council Tax Support Scheme 2024/25	No (Full Council Policy Framework decision)	February 2024	Public	Report setting out key issues	Howard Hamilton-Smith Director of Resources  Cllr Margaret Lishman Executive Member for Resources and Performance
Levelling Up – Update	To provide an update on the progress of the schemes and next steps.	Yes	February 2024	Private	Report setting out key issues	Kate Ingram Director of Economy and Development  Cllr S Cunliffe Executive Member for Sustainable Development and Growth

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Article 4 Direction – Houses in Multiple Occupation	To provide an update on the consultation undertaken on the proposed Article 4 Direction and to consider whether to confirm the Article 4 Direction	Yes	April 2024	Public	Report setting out the key Issues.  Consultation Report	Pete Milward Principal Planner, Economy and Development  Cllr S Cunliffe Executive Member for Sustainable Development and Growth
Waste Transfer Station	To provide an update on Waste Transfer arrangements in East Lancashire	Yes	March 2024	Private	Report setting out key issues	Joanne Maclean  Head of Streetscene  Cllr H Baker  Executive Member for Community and Environmental Services

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Road to net zero	To consider a report on the short, medium and long term actions to get the council to net zero	Yes	March 2024	Public	Report setting out key issues	Paul Gatrell Head of Housing and Development Control  Cllr Scott Cunliffe Executive Member for Sustainable Development & Growth
Strategic Partnering Agreement	To consider a report on the option to extend the contract with Liberata	Yes	April 2024	Private	Report setting out key issues	Rob Dobson Chief Operating Officer  Cllr M Lishman Executive Member for Finance and Performance
Outdoor Town Active Burnley Partnership Action Plan	To consider a report on the Action Plan	Yes	April 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities

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						Cllr Jack Launer Executive Member for Health, Culture and Wellbeing
Consultation various selective licensing designations	To consider a report and draft statement of case	Yes	March 24	Public	Report setting out key issues	Paul Gatrell Head of Housing & Development  Cllr Lubna Khan  Executive Member for Housing & Leisure

Meetings of the Executive will be held on the following dates:, 13<sup>th</sup> March 2024, 4<sup>th</sup> April 2024 and 12<sup>th</sup> June 2024. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 5<sup>th</sup> March 2024. A further Notice will be given five clear days before each meeting listed above if the meeting or part of the meeting is to be held in private.

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [cwaudby@burnley.gov.uk](mailto:cwaudby@burnley.gov.uk)

Published: on 13<sup>th</sup> February 2024

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